

North Dakota Board of Nursing Meeting Minutes – July 21-22, 2005

Call to Order: July 21, 2005 at 8:30 a.m. – Board Office Conference Room, 919 S 7th Street, Ste 504, Bismarck ND

Roll Call: Nine board members present as follows:

Claudia Dietrich, RN, President	Nelson (Buzz) Benson, RN
JoAnn Sund, RN, Vice-President	Donna Hegle, RN
Roxane Case, Public Member, Treasurer	Renee Olson, LPN
Metta Schell, LPN	Mary Tello-Pool, LPN
Helen Melland, RN	

Staff Present:

Constance Kalanek, RN, Executive Director	Karla Bitz, RN, Associate Director
Patricia Hill, RN, Asst. Director for Practice & Discipline	Linda Shanta, RN, Associate Director for Education
Julie Schwan, Admin Services Coordinator	

Other observers present are indicated on the meeting roster.

Agenda Item	Action
Welcome New Board Member	Nelson (Buzz) Benson, RN, CRNA, Bismarck was appointed to the Board for a four year term. Mary Tello-Pool, LPN, Bismarck, and Roxane Case, Public Member, Fargo were reappointed for another four year term.
Environmental Scan	<p>Topics discussed during the environmental scan included the following:</p> <ul style="list-style-type: none"> ◆ a report on a international meeting in Chile; ◆ a scholarship awarded to attend a State Policy Institute; ◆ military call-up staffing challenges; ◆ Joint Commission reviews; ◆ Burleigh County emergency operations updates and ◆ medical assistant issues.
1.1 Consent Agenda	<p><i>Discussion:</i> The board reviewed the consent agenda. Agenda item 8.32 Shimberg, "Health Care Licensure: Protecting the Public or Preserving the Profession" was moved to the regular agenda for discussion.</p> <p><i>Motion:</i> Olson, seconded by Schell to: ADOPT THE CONSENT AGENDA WITH THE EXCEPTION OF AGENDA ITEM 8.32.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
1.2 Agenda	<p><i>Discussion:</i> The agenda was reviewed as distributed. No changes were identified.</p> <p><i>Motion:</i> Case, seconded by Sund to: ADOPT THE AGENDA AS DISTRIBUTED.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
1.3 Open Forum (9:00 a.m.)	No one was present to address the board during open forum. The open forum closed at 9:15 a.m.
Presentation by Special Assistant Attorney General Brian Bergeson.	Brian Bergeson, Special Assistant Attorney General for the board addressed board members for a brief presentation on disciplinary proceedings of the board. Bergeson reviewed the investigation process, settlement issues, hearing processes, and conflict of interest issues. Bergeson also reviewed the process to "abstain" and "recuse" for decision-making. As part of new board member orientation, new members have been attending a Disciplinary Review Panel meeting as part of the orientation. This is a new process that many members have not taken part in, and it was recommended and agreed that all interested board members could attend a DRP meeting during the coming year.
2.1 May 19, 2005 Meeting Minutes	<p><i>Discussion:</i> The minutes of the May 19, 2005 meeting were reviewed. No corrections were identified. The board discussed follow-up on the discussion at the May meeting of sending a second renewal notice, and it was reported that interested legislators were notified of the board's decision and the reasons, and no response had been received.</p> <p><i>Motion:</i> Melland, seconded by Olson to: APPROVE THE MINUTES OF THE MAY 19, 2005 MEETING AS DISTRIBUTED.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>

**North Dakota Board of Nursing
Meeting Minutes – July 21-22, 2005**

AGENDA ITEM	ACTION																														
2.2 January 20-21, 2005 Meeting – Agenda Item 4.57	<p><i>Discussion:</i> It has come to the attention of staff that there was an error in the minutes of the January meeting under the violations listed under agenda item 4.57, Stipulation for Settlement for Kim Bolek. The minutes incorrectly listed NDCC 43-12.1-14 (1) as a violation, although there was no violation of subsection one identified during the investigation, or in the board order.</p> <p><i>Motion:</i> Olson, seconded by Case to: AMEND AGENDA ITEM 4.57 SECOND SENTENCE TO STRIKE VIOLATION OF NDCC 43-12.1-14 (1), AS THERE WAS NO VIOLATION OF SUBSECTION 1 LISTED IN THE BOARD ORDER.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>																														
3.1 Financial Statements	Financial Statements through June 30, 2005 were reviewed. The board reviewed the comparison in actual expenditures to date from last year to this year. Statements show income over expenses after adjustments for deferred revenue of \$66,025 for the 2004-2005 fiscal year.																														
3.2 Strategic Plan Report for 2003-2005	<p><i>Discussion:</i> The Board reviewed the 2003-2005 Report of the Strategic Plan. Kalanek reported that the finance committee budgeted for a regulatory day for continuing education to be offered to nurses throughout the state. The plan is for the regulatory day to become an annual event to be offered at a different location each year.</p> <p><i>Motion:</i> Sund, seconded by Olson to: ACCEPT THE 2003-2005 STRATEGIC PLAN ANNUAL REPORT AS DISTRIBUTED.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>																														
3.3 Strategic Plan for 2006-2009	The board agreed to invite Joey Ridenour, Executive Director of the AZ Board of Nursing to assist with ideas for the 2006-2009 Strategic Plan. Once the board has developed an initial direction for the plan, Jon Martinson would be contacted to assist with developing the 2006-2009 strategic plan.																														
4.0 Tami Coenen – Consent Order	<p><i>Discussion:</i> Bergeson was present to address a consent order that was received from Tami Coenen, LPN. He reviewed her history of disciplinary issues and presented a consent order for the board's consideration. The Board reviewed and discussed the facts and terms of the Consent Order for violation of NDCC 43-12.1-14 (3) (9) and NDAC 54-02-07-01.1 (16).</p> <p><i>Motion:</i> Hegle, seconded by Benson to: ACCEPT THE TERMS OF THE PROPOSED CONSENT ORDER FOR TAMI COENEN, LPN, PENDING RECEIPT OF THE NOTARIZED DOCUMENT AND FEE, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none">• ISSUE A THREE YEAR STAYED SUSPENSION WITH PROBATION;• ISSUE A REPRIMAND;• ASSESS A \$1000.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND• OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, no; Schell, no; Sund, no; Tello-Pool, no. 5 yes, 4 no, 0 absent. Motion carried.</p>																														
4.1 Administrative Settlement for Practice Without a License/Registration	<p><i>Discussion:</i> Five individuals have submitted administrative settlements for practice without a license/registration since the last meeting. A letter from Kathleen Mahoney was reviewed by the board.</p> <p><i>Motion:</i> Sund, seconded by Olson to: ACCEPT THE ADMINISTRATIVE SETTLEMENTS FOR PRACTICE WITHOUT A LICENSE/REGISTRATION FOR THE FOLLOWING:</p> <table><thead><tr><th>Name</th><th>Lic/Reg #</th><th>City, State</th><th>Sanction</th><th>Penalty Fee</th></tr></thead><tbody><tr><td>Gannarelli, Corey</td><td>98797UAP</td><td>Ypsilanti, ND</td><td>Reprimand</td><td>\$500</td></tr><tr><td>Lee, Virginia</td><td>100836UAP</td><td>Bismarck, ND</td><td>Reprimand</td><td>\$400</td></tr><tr><td>Mahoney, Kathleen</td><td>R25936</td><td>Fargo, ND</td><td>Reprimand</td><td>\$1000</td></tr><tr><td>Maxon, Margaret</td><td>101021UAP</td><td>Sterling, ND</td><td>Reprimand</td><td>\$200</td></tr><tr><td>Rudolph, April</td><td>97232UAP</td><td>Hazen, ND</td><td>Reprimand</td><td>\$750</td></tr></tbody></table> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>	Name	Lic/Reg #	City, State	Sanction	Penalty Fee	Gannarelli, Corey	98797UAP	Ypsilanti, ND	Reprimand	\$500	Lee, Virginia	100836UAP	Bismarck, ND	Reprimand	\$400	Mahoney, Kathleen	R25936	Fargo, ND	Reprimand	\$1000	Maxon, Margaret	101021UAP	Sterling, ND	Reprimand	\$200	Rudolph, April	97232UAP	Hazen, ND	Reprimand	\$750
Name	Lic/Reg #	City, State	Sanction	Penalty Fee																											
Gannarelli, Corey	98797UAP	Ypsilanti, ND	Reprimand	\$500																											
Lee, Virginia	100836UAP	Bismarck, ND	Reprimand	\$400																											
Mahoney, Kathleen	R25936	Fargo, ND	Reprimand	\$1000																											
Maxon, Margaret	101021UAP	Sterling, ND	Reprimand	\$200																											
Rudolph, April	97232UAP	Hazen, ND	Reprimand	\$750																											

**North Dakota Board of Nursing
Meeting Minutes – July 21-22, 2005**

AGENDA ITEM	ACTION																
4.2 Administrative Settlement – Continuing Education	<p><i>Discussion:</i> One individual has submitted an administrative settlement for failure to adhere to continuing education requirements</p> <p><i>Motion:</i> Olson, seconded by Schell to: ACCEPT THE ADMINISTRATIVE SETTLEMENT FOR FAILURE TO ADHERE TO CONTINUING EDUCATION REQUIREMENTS FOR THE FOLLOWING:</p> <table><tr><th>Name</th><th>Lic/Reg #</th><th>City, State</th><th>Sanction</th><th>Penalty Fee</th></tr><tr><td>Lambert, Denise</td><td>L7316</td><td>Bismarck, ND</td><td>-Stayed Suspension -Reprimand -Nursing Ethics Course -Complete CE Requirements</td><td>\$300</td></tr></table> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>	Name	Lic/Reg #	City, State	Sanction	Penalty Fee	Lambert, Denise	L7316	Bismarck, ND	-Stayed Suspension -Reprimand -Nursing Ethics Course -Complete CE Requirements	\$300						
Name	Lic/Reg #	City, State	Sanction	Penalty Fee													
Lambert, Denise	L7316	Bismarck, ND	-Stayed Suspension -Reprimand -Nursing Ethics Course -Complete CE Requirements	\$300													
4.3 Voluntary Surrender	<p><i>Discussion:</i> Voluntary Surrenders were received from three individuals, seeking the Board's consideration and approval of its terms.</p> <p><i>Motion:</i> Olson, seconded by Case to: APPROVE AND ACCEPT THE TERMS OF THE PROPOSED VOLUNTARY SURRENDER AND ENTER AS A FINAL ORDER OF THE BOARD FOR THE FOLLOWING:</p> <table><tr><th>NAME</th><th>LIC/REG #</th><th>CITY, STATE</th><th>PENALTY FEE</th></tr><tr><td>LAVALLE, CHERYL</td><td>R22432</td><td>BELCOURT, ND</td><td>\$200</td></tr><tr><td>LERVICK, KRISTIE</td><td>R19722</td><td>BISMARCK, ND</td><td>\$200</td></tr><tr><td>SKJORDAL, BECKY</td><td>99262UAP</td><td>GRAFTON, ND</td><td>\$200</td></tr></table> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>	NAME	LIC/REG #	CITY, STATE	PENALTY FEE	LAVALLE, CHERYL	R22432	BELCOURT, ND	\$200	LERVICK, KRISTIE	R19722	BISMARCK, ND	\$200	SKJORDAL, BECKY	99262UAP	GRAFTON, ND	\$200
NAME	LIC/REG #	CITY, STATE	PENALTY FEE														
LAVALLE, CHERYL	R22432	BELCOURT, ND	\$200														
LERVICK, KRISTIE	R19722	BISMARCK, ND	\$200														
SKJORDAL, BECKY	99262UAP	GRAFTON, ND	\$200														
4.41 Stipulation for Settlement – Margaret Tumey, R12331	<p><i>Discussion:</i> A Stipulation for Settlement was received from Margaret Tumey, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) (5) and NDAC 54-02-07-01.1 (2) (5) (6).</p> <p><i>Motion:</i> Sund, seconded by Olson to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR MARGARET TUMEY RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none">• ISSUE A REPRIMAND;• ASSESS A \$600.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND• OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>																
4.42 Stipulation for Settlement – Rhonda Drader, L9793	<p><i>Discussion:</i> A Stipulation for Settlement was received from Rhonda Drader, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) (5) and NDAC 54-02-07-01.1 (6) (7) (8). Board members discussed the fact that the issues that occurred were during her role as a student in an RN program, and questioned whether she could be disciplined as an LPN for something that occurred as a student, who are exempt from the Nurse Practices Act.</p> <p><i>Motion:</i> Sund, seconded by Olson to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR RHONDA DRADER, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none">• ISSUE A REPRIMAND;• ASSESS A \$600.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND• OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, no; Hegle, no; Melland, no; Olson, yes; Schell, recuse; Sund, yes; Tello-Pool, no. 4 yes, 4 no, 1 recuse, 0 absent. Dietrich sided with the no votes. Motion failed.</p> <p><i>Motion:</i> Hegle, seconded by Melland to: DISMISS THE CHARGES AGAINST RHONDA DRADER, LPN, DUE TO THE STUDENT EXEMPTION NDCC 43-12.1-04 (12) AND ISSUE A LETTER OF CONCERN.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, no; Schell, recuse; Sund, yes; Tello-Pool, yes. 7 yes, 1 no, 1 recuse, 0 absent. Motion carried.</p>																

**North Dakota Board of Nursing
Meeting Minutes – July 21-22, 2005**

AGENDA ITEM	ACTION
4.43 Stipulation for Settlement – Linda Poole, R31110	<p><i>Discussion:</i> A Stipulation for Settlement was received from Linda Poole, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (4) and NDAC 54-02-07-01.1 (7) (8).</p> <p><i>Motion:</i> Melland, seconded by Case to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR LINDA POOLE, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ISSUE A REPRIMAND; • ASSESS A \$600.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, recuse; Tello-Pool, yes. 8 yes, 0 no, 1 recuse, 0 absent. Motion carried.</p>
4.44 Stipulation for Settlement – Coral Fleming, L10456	<p><i>Discussion:</i> A Stipulation for Settlement was received from Coral Fleming, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) (5) and NDAC 54-02-07-01.1 (5) (6) (12).</p> <p><i>Motion:</i> Sund, seconded by Schell to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR CORAL FLEMING, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ISSUE A TWO YEAR STAYED SUSPENSION WITH PROBATION; • ASSESS A \$1000.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.45 Stipulation for Settlement – Dawn Hanks, R26027	<p><i>Discussion:</i> A Stipulation for Settlement was received from Dawn Hanks, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) (5) and NDAC 54-02-07-01.1 (5) (6) (7) (10).</p> <p><i>Motion:</i> Olson, seconded by Melland to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR DAWN HANKS, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ISSUE A REPRIMAND AND STAYED SUSPENSION; • ASSESS A \$1600.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.46 Stipulation for Settlement – Eleanor Sieglock, R26507	<p><i>Discussion:</i> A Stipulation for Settlement was received from Eleanor Sieglock, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) (5) and NDAC 54-02-07-01.1 (12).</p> <p><i>Motion:</i> Sund, seconded by Olson to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR ELEANOR SIEGLOCK, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ISSUE A TWO YEAR ENCUMBRANCE; • ASSESS A \$1200.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.47 Stipulation for Settlement – Christopher Holden, R26365	<p><i>Discussion:</i> A Stipulation for Settlement was received from Christopher Holden, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (6) (9) and NDAC 54-02-07-01.1 (5) (6) (8) (9) (12) (16) and NDAC 54-09-02-04 (2).</p> <p><i>Motion:</i> Melland, seconded by Case to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR CHRISTOPHER HOLDEN, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • INDEFINITELY SUSPEND HIS RN LICENSE (MINIMUM OF 6 MONTHS); • ASSESS A \$500.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>

**North Dakota Board of Nursing
Meeting Minutes – July 21-22, 2005**

AGENDA ITEM	ACTION
4.48 Stipulation for Settlement – Nicole Aasland, R30132	<p><i>Discussion:</i> A Stipulation for Settlement was received from Nicole Aasland, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (9) and NDAC 54-02-07-01.1 (16) and NDAC 54-09-02-04 (2).</p> <p><i>Motion:</i> Hegle, seconded by Melland to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR NICOLE AASLAND, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • INDEFINITELY SUSPEND HER RN LICENSE; • ASSESS A \$300.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, recuse; Tello-Pool, yes. 8 yes, 0 no, 1 recuse, 0 absent. Motion carried.</p>
4.71 Request for Reinstatement – Sharron Jensen, R27164	<p><i>Discussion:</i> Sharon Jensen was present for an appearance before the board to request reinstatement of her encumbered RN license. Hill reviewed Ms. Jensen's current board order, and terms and conditions of the encumbrance. Ms. Jensen has completed the terms and conditions of her order.</p> <p><i>Motion:</i> Melland, seconded by Tello-Pool to: ACCEPT SHARON JENSEN'S APPLICATION FOR REINSTATEMENT OF HER RN LICENSE TO FULL PRIVILEGE LICENSURE STATUS AS SHE HAS COMPLIED WITH THE TERMS AND CONDITIONS OF HER BOARD ORDER DATED JULY 18, 2002.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.11 Dakota Nurse Practical Nurse Program Survey Report – Continued Initial Approval	<p><i>Discussion:</i> April Hall RN, BSC Site Coordinator, and Dr. Jane Schultz, BSC faculty were present for this agenda item. Melland reported that Shanta and Kalanek performed a survey of the Dakota Nurse Program which included the sites at Devils Lake, Bottineau, Williston, Minot, Ft Berthold, and Bismarck from June 13th – 16th. The Nursing Education Committee reviewed and discussed the report, and reviewed the areas of partial compliance with the Board. Many items of partial compliance are related to the fact that the program is in development.</p> <p><i>Motion:</i> Nursing Education Committee: RECOMMENDS THAT THE BOARD FIND THAT THE DAKOTA NURSE PRACTICAL NURSE PROGRAM IS SUBSTANTIALLY COMPLIANT WITH ND ADMINISTRATIVE CODE 54-03.2 STANDARDS FOR NURSING EDUCATION PROGRAMS AND GRANT CONTINUED INITIAL APPROVAL THROUGH JULY 2006 WITH A FOCUSED ON-SITE SURVEY PRIOR TO THAT RELATED TO:</p> <ul style="list-style-type: none"> • NURSING PROGRAM EVALUATION • FINANCIAL SUPPORT • FACULTY QUALIFICATIONS • FACULTY RESPONSIBILITIES • STUDENT POLICIES AND SATISFACTION • CURRICULUM • DELIVERY OF INSTRUCTION <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> <p><i>Discussion:</i> Melland reported that the surveyors had visited Ft Berthold Community College as an added satellite from the Williston State College campus. Surveyors were impressed with the improvements at FBCC. The program at FBCC would only offer the PN portion of the program.</p> <p><i>Motion:</i> Nursing Education Committee: RECOMMENDS THAT THE BOARD APPROVE THE DAKOTA NURSE PRACTICAL NURSING PROGRAM TO INITIATE A SITE OF INSTRUCTION AT FORT BERTHOLD COMMUNITY COLLEGE AND RUGBY WITH THE CONTINGENCY THAT THE PROGRAM SUBMIT EVIDENCE THAT A QUALIFIED COORDINATOR IS HIRED FOR EACH SITE. (NDAC 54-03.2-06-07 (6) CURRICULUM)</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> <p><i>Discussion:</i> One site coordinator, April Hall RN has not yet completed her master's degree as required according to NDAC 54-03.2-04-08(1a) Unqualified Faculty – requires completion within four years of hire for the master's degree. Ms. Hall indicated verbally to the board that she will be completed by the end of August 2005.</p> <p><i>Motion:</i> Nursing Education Committee: RECOMMENDS THAT THE BOARD DIRECT THE DAKOTA NURSE PRACTICAL NURSING PROGRAM TO SUBMIT EVIDENCE TO THE BOARD THAT APRIL HALL RN HAS COMPLETED A MASTER'S DEGREE IN NURSING NO LATER THAN SEPTEMBER 1, 2005.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>

**North Dakota Board of Nursing
Meeting Minutes – July 21-22, 2005**

AGENDA ITEM	ACTION
5.11 Dakota Nurse Practical Nurse Program Survey Report – Continued Initial Approval (cont)	<p><i>Discussion:</i> During student interviews, several incidents were reported to the surveyors regarding faculty and students that are related to two sites of instruction for the DNP but do not affect the entire program.</p> <p><i>Motion:</i> Melland, seconded by Schell that: THE BOARD REQUIRE THE DAKOTA NURSE PRACTICAL NURSING PROGRAM DIRECTOR AND COLLEGE ADMINISTRATORS AT SPECIFIC SITES MEET WITH BOARD STAFF TO ADDRESS STUDENT AND FACULTY COMPLAINTS. (NDAC CHAPTER 54-03.2-05 STUDENTS)</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.21 Tri-College University Nursing Consortium	<p><i>Discussion:</i> Tri-College University has sent official notification of the end of the consortium relationship for the undergraduate program. Both NDSU and Concordia College will offer an autonomous undergraduate program. The graduate nursing program will continue to be offered by the TCU Nursing Consortium.</p> <p><i>Motion:</i> Hegle, seconded by Sund to: ACCEPT THE REQUEST FROM TRI-COLLEGE UNIVERSITY NURSING CONSORTIUM ACCORDING TO NDAC CHAPTER 54-03.2-09 CLOSURE OF A NURSING EDUCATION PROGRAM.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.22 Concordia Baccalaureate Program Request	<p><i>Discussion:</i> Concordia College notified the board of their autonomous undergraduate nursing program, and wishes to continue approval with the ND Board of Nursing. The program continues to be meet the requirements of Article 54-03.2-04 Nursing Education Programs which includes the revisions to the organizational chart.</p> <p><i>Motion :</i> Nursing Education Committee: RECOMMENDS THE BOARD GRANT CONTINUED FULL APPROVAL FOR CONCORDIA BACCALAUREATE NURSING PROGRAM THROUGH NOVEMBER 2009, CONTINGENT UPON AN INTERIM REPORT DOCUMENTING FULL COMPLIANCE WITH NDAC 54-03.2-04-08 UNQUALIFIED FACULTY ON OR BEFORE SEPTEMBER 1, 2005.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.23 NDSCS Notification of New Chair	<p>Notification has been received from NDSCS that Marsha Trom has resigned as Chair of ND State College of Science, and Barbara Diederick, RN, MS is the new Department Chair effective June 1, 2005.</p>
5.24 Minot State University – Major Curricular Revisions	<p><i>Discussion:</i> Dr. Elizabeth Pross, Chair, and faculty of the Minot State University were present at the Nursing Education Committee to discuss their major curricular changes. The Nursing Education Committee reviewed the report in detail.</p> <p><i>Motion:</i> Nursing Education Committee: RECOMMENDS THE BOARD APPROVE THE MAJOR CURRICULAR REVISIONS FOR MINOT STATE UNIVERSITY ACCORDING TO NDAC 54-03.2-06-02 PROGRAMMATIC CHANGES.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.25 Excelsior Clinical Proposal	<p><i>Discussion:</i> Dr. Sharon Boni and Dr. Suzanne Yarbrough, Associate Deans of Excelsior College were present to address the board regarding their program. Excelsior College has prepared a proposal to meet the clinical practicum requirements for ND through a portfolio process. The education committee reviewed the proposal and prepared a recommendation. The board discussed the information from Excelsior representatives in which they are developing a proposal for clinical experience through preceptors for the currently enrolled students from ND. Kalanek and Dr. Boni will meet to discuss the clinical component options within the next month.</p> <p><i>Motion:</i> Hegle, seconded by Tello-Pool to: TABLE ANY DECISION ON EXCELSIOR'S CLINICAL PROPOSAL UNTIL FURTHER INFORMATION IS AVAILABLE.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.42 Ratification of approval of workshop etc for contact hours	<p><i>Discussion:</i> A list of workshops or courses approved by board staff for contact hours as of July 8, 2005 was reviewed for ratification.</p> <p><i>Motion:</i> Olson, seconded by Case to: RATIFY APPROVAL OF THE WORKSHOPS FOR CONTACT HOURS SUBMITTED TO THE ND BOARD OF NURSING, WHICH INCLUDES COURSE #554 THROUGH #557.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>

**North Dakota Board of Nursing
Meeting Minutes – July 21-22, 2005**

AGENDA ITEM	ACTION
5.51 Nursing Education Loan Applicants	<p><i>Discussion:</i> The Nursing Education Loan Committee reviewed the applications for nursing education loan. Melland reported that the committee reviewed one option of awarding all at 52% of maximum allowed. The committee also reviewed the applications taking into consideration the degree, reapplication and length of time remaining in the program, and chose to use that option. Total amount of loans awarded were \$ 62,250.</p>
	<p><i>Motion:</i> Nursing Education Committee: RECOMMEND ACCORDING TO NDAC 54-04.1 NURSING EDUCATION LOANS THE APPROVAL OF ALL OF THE INDIVIDUALS AS LISTED BY DEGREE TYPE FOR THE NURSING EDUCATION LOAN (SEE ATTACHED DOCUMENT)</p>
	<p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
	<p><i>Discussion:</i> Three individuals did not have complete applications.</p>
	<p><i>Motion:</i> Nursing Education Committee: COMMITTEE RECOMMENDS THE FOLLOWING APPLICATIONS FOR THE NURSING EDUCATION LOAN BE REJECTED:</p> <ul style="list-style-type: none"> • CARROL ANDERSEN • LINELLE MCANDREWS • KAREN KELLY
	<p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
	<p><i>Discussion:</i> The committee identified four reapplications that were funded at an amount equal to the current level of funding.</p>
	<p><i>Motion:</i> Nursing Education Committee: COMMITTEE RECOMMENDS NO ADDITIONAL FUNDING FOR THE FOLLOWING REAPPLICATIONS:</p> <ul style="list-style-type: none"> ♦ PHD PROGRAM: DARLENE BARTZ, KAREN ROHR ♦ MASTERS PROGRAM: SARAH FUCHS, HEATHER LEIER
	<p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, abstain; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 8 yes, 0 no, 1 abstain, 0 absent. Motion carried.</p>
	<p><i>Discussion:</i> The committee recommends using the remaining balance for refresher course loans.</p>
5.52 Student exemptions to NDCC 43-12.1	<p><i>Motion:</i> Nursing Education Committee: COMMITTEE RECOMMENDS DESIGNATING \$450 FOR 2 REFRESHER COURSE EDUCATION LOANS IN THE AMOUNT OF \$225.00 EACH</p>
	<p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
	<p><i>Discussion:</i> The board has been contacted regarding students in a nursing educational cooperative program who are reportedly practicing beyond what they have been taught in clinical courses. The Nursing Education Committee reviewed the following proposal: The Board affirms that the exemption NDCC 43-12-.1-04(2) (12) applies only to students who are enrolled in a course at a board approved program and are participating in clinical experience as part of an education program. Nursing students assuming internship/technician roles must be enrolled in a course in a board approved nursing education program that is designed to provide supervision for the student in the clinical setting. The supervised clinical practice of the internship/technician/cooperative student must be based on content from required nursing courses that the student has completed and has received a grade acceptable for progression in the nursing program. Nursing students employed and providing nursing care to clients in other capacities must be on the Unlicensed Assistive Person registry.</p>
	<p><i>Motion:</i> Nursing Education Committee: EDUCATION COMMITTEE RECOMMENDS THE BOARD ACCEPT THE PROPOSED POLICY CLARIFYING THE STUDENT EXEMPTION NDCC 43-12.1-04 (2) (12).</p>
	<p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
	<p><i>Discussion:</i> The Nursing Education Committee recommends further study of this issue. The board recommended adding representatives from practice to the committee when the issue is discussed. It was also recommended that the above policy be added to the board's website as FAQ.</p>
	<p><i>Motion:</i> Nursing Education Committee: BOARD DIRECT THE NURSING EDUCATION COMMITTEE TO STUDY STUDENT INTERNSHIPS FOR RECOMMENDED POLICIES AND PROCEDURES FOR BOARD CONSIDERATION</p>
	<p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>

North Dakota Board of Nursing Meeting Minutes – July 21-22, 2005

AGENDA ITEM	ACTION		
7.11 Presentation by Jan Kamphuis	Jan Kamphuis presented her dissertation research entitled "Transitioning from Graduate Nurse to Professional Nurse".		
7.12 Follow Up – Critical Access Hospital Presentation	<p><i>Discussion:</i> The board discussed putting an article in the Dakota Nurse Connection related to the Role of the LPN in Critical Access Hospitals. Staff will also follow-up by asking for discussion time regarding this issue with the ND Organization of Nurse Executives at their next meeting.</p> <p><i>Motion:</i> Case, seconded by Olson to: DIRECT STAFF TO PREPARE AN ARTICLE FOR PUBLICATION IN THE DAKOTA NURSE CONNECTION AND REQUEST DISCUSSION TIME WITH NDONE AT THEIR NEXT MEETING REGARDING THE ROLE OF THE LPN IN CRITICAL ACCESS HOSPITALS.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>		
7.13 Practice Questions/Issues	<p><i>Discussion:</i> The board will reconvene the Nurse Practice Committee this year, and staff prepared a list of practice questions that the office responds to and request board direction on topics to be covered by the Nursing Practice Committee:</p> <p><i>Motion:</i> Sund, seconded by Olson to: DIRECT STAFF TO ACTIVATE THE NURSE PRACTICE COMMITTEE TO MAKE RECOMMENDATIONS TO THE BOARD REGARDING THE FOLLOWING THREE IDENTIFIED NURSING PRACTICE QUESTIONS/ISSUES:</p> <p style="padding-left: 40px;">♦ THE SCOPE OF PRACTICE OF ALL LEVELS RELATED TO MEDICATION ADMINISTRATION AND USE OF TELEPHONIC PROTOCOLS FOR PREDETERMINED PRESCRIPTIONS AND OVER THE COUNTER MEDICATIONS.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>		
7.21 Update from Dr Moulton – Nursing Needs Study – 2:00 p.m.	Dr. Patricia Moulton gave a presentation to the board related to the latest research findings from the Nursing Needs project titled "Three Year Comparison of North Dakota Nurses: Results and Implications".		
7.31 Prescriptive Authority Applications	<p><i>Discussion:</i> Five individuals have submitted an application for prescriptive authority since the last meeting.</p> <p><i>Motion:</i> Melland, seconded by Sund to: RATIFY PRESCRIPTIVE AUTHORITY FOR THE FOLLOWING:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> Nina Klein, FNP, Ashley, ND Daniell Skaar, FNP, Park River, ND Erin Gibbons, FNP, Hillsboro, ND </td> <td style="width: 50%; vertical-align: top;"> Sheri Skalsky, WHCNP, Williston, ND Theresa LaLonde, FNP, Grand Forks, ND </td> </tr> </table> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>	Nina Klein, FNP, Ashley, ND Daniell Skaar, FNP, Park River, ND Erin Gibbons, FNP, Hillsboro, ND	Sheri Skalsky, WHCNP, Williston, ND Theresa LaLonde, FNP, Grand Forks, ND
Nina Klein, FNP, Ashley, ND Daniell Skaar, FNP, Park River, ND Erin Gibbons, FNP, Hillsboro, ND	Sheri Skalsky, WHCNP, Williston, ND Theresa LaLonde, FNP, Grand Forks, ND		
7.51 Administrative Rules Committee – July 19, 2005	Kalanek appeared before the administrative rules committee on July 19, 2005 related to the administrative rule revisions to NDAC Chapter 54-01-03; Chapter 54-07-05; Chapter 54-03.2-06 Curriculum, Section 54-03.2-06-07; Chapter 54-02-10 Nurse Licensure Compact, new Section 54-02-10-03; The administrative rules were approved by the administrative rules committee. President Dietrich and Brian Bergeson, Special Assistant Attorney General also attended the meeting.		
7.52 Interim Budget Comm on Healthcare	The Interim Budget Committee on Healthcare will be studying a number of nursing related issues. Kalanek will attend the meeting to monitor discussion.		
8.32 Shimberg Publication	The board reviewed an article titled "Health Care Licensure: Protecting the Public or Preserving the Profession". Dietrich recommended it be included in the orientation for new board members.		
12.11 Dates for Board Meetings 2005-2006 & Name and Address List	Board meeting dates and name and address lists for board members were reviewed for accuracy.		
12.12 September Retreat – Completion of Response Form	Board members were requested to complete a Response Form in preparation for the September Retreat		
12.2 Dakota Nurse Connection	As a new board member, Benson will prepare an article for the next Dakota Nurse Connection.		
12.32 Election of Officers for 2005-2006	<p>Dietrich called for Nominations for President. Melland nominated Dietrich, seconded by Olson.</p> <p><i>Motion:</i> Melland, seconded by Sund that: NOMINATIONS CEASE AND AN UNANIMOUS BALLOT BE CAST FOR DIETRICH FOR PRESIDENT.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, abstain; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 8 yes, 0 no, 1 abstain, 0 absent. Motion carried.</p> <p>Dietrich called for Nominations for Vice-President. Olson nominated Sund, seconded by Schell.</p> <p><i>Motion:</i> Olson, seconded by Hegle that: NOMINATIONS CEASE AND AN UNANIMOUS BALLOT BE CAST FOR SUND FOR VICE-PRESIDENT.</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, abstain; Tello-Pool, yes. 8 yes, 0 no, 1 abstain, 0 absent. Motion carried.</p>		

North Dakota Board of Nursing Meeting Minutes – July 21-22, 2005

AGENDA ITEM	ACTION
12.32 Election of Officers for 2005-2006 (cont)	Melland called for Nominations for Treasurer. Tello-Pool nominated Case, seconded by Olson. <i>Motion:</i> Hegle, seconded by Olson that: NOMINATIONS CEASE AND AN UNANIMOUS BALLOT BE CAST FOR CASE FOR TREASURER. <i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Melland, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes. 9 yes, 0 no, 0 absent. Motion carried.
12.33 Committee Appointments	The following appointments were made to the standing committees for 2005-2006: <u>EXECUTIVE COMMITTEE:</u> President – Claudia Dietrich; Vice President – JoAnn Sund; Treasurer – Roxane Case <u>PRESCRIPTIVE AUTHORITY:</u> Nelson Benson; Board Appointee Patricia Dardis RN, FNP; ND Board of Medical Examiners - Paul Knudson, MD; ND Board of Pharmacy - Tom Davis, PharmD. R.Ph <u>WORK PLACE IMPAIRMENT COMMITTEE:</u> Mary Tello-Pool, Claudia Dietrich, Metta Schell <u>NURSING EDUCATION COMMITTEE:</u> Helen Melland, Mary Tello-Pool, Donna Hegle <u>FINANCE COMMITTEE:</u> Treasurer Roxane Case; Renee Olson; Metta Schell <u>NURSE PRACTICE COMMITTEE:</u> JoAnn Sund; Renee Olson; Nelson Benson

CONSENT AGENDA:

8.1 NCSBN
8.11 Applicant for RN Item Review Panel – Cami Knapkewicz RN
8.12 Board of Directors Meeting
8.2 Office Management
8.3 Nursing Practice
8.31 Summary of practice calls
8.33 International Centre on Nurse Migration
8.34 Matters of Life and Death
8.35 American Academy of Nurse Practitioners
8.36 NCC MERP Recommendations
8.4 Workplace Impairment Program Report
8.41 Statistics
8.42 WIP Newsletter – June 2005
8.43 WIP FY Summary Report
8.5 Unlicensed Assistive Person/Medication Assistant
8.51 Testing Summary Report
8.52 NNAAP Testing
8.53 Request for Proposal – Use of Medication Assistants
8.6 Licensure
8.61 Licensed Nurse
8.62 Unlicensed Assistive Person
8.63 NCLEX-RN
8.64 NCLEX-PN
8.65 Alert by NCSBN of Fraudulent Licensure Applications
8.7 Discipline
8.71 Disciplinary Statistics/Case Activity Report
8.8 Legal Counsel
8.9 Education
8.91 Presentation College notification of new Dept Chair
8.92 CNE-Net RN and LPN Refresher Course satisfaction survey
8.93 MSCTC notification of out-of-state PN program clinical experiences in ND
8.94 E-mail message re: Student concern

**North Dakota Board of Nursing
Meeting Minutes – July 21-22, 2005**

BOARD COMMITTEES:

9.1 Workplace Impairment Program Committee
9.2 Nursing Education Committee – July 20 @ 10:00 a.m.
9.3 Finance Committee
9.4 Executive Committee
9.5 Prescriptive Authority Committee
9.6 Nursing Practice Committee
9.7 Nursing Needs Study Steering Committee

UPCOMING MEETINGS & REPORT OF MEETINGS ATTENDED:

10.1 NCSBN Annual Meetings – August 2-5, 2005
10.2 NCSBN Monthly Meetings by teleconference calls and onsite:
10.21 National and State Policy
10.22 Education Consultants
10.23 Discipline Networking
10.24 EO Network
10.25 NLCA Meeting
10.26 Board of Directors Meeting – July 13-15, 2005
10.27 Item Review Subcommittee, Olson & Shanta – June 21-24
10.28 Mid-Year Meeting, March 13-15, 2006
10.29 Commitment to Ongoing Regulatory Excellence – July 7-8, 2005
10.3 Annual Institute of Regulatory Excellence – January 9-11, 2006
10.4 ND Nurse Leadership Council – July 14, 2005
10.5 NCSBN Executive Officers Seminar
10.6 ND Organization of Nurse Executives-
10.7 ND Nurses Association, September 30 – October 1, 2005 – Minot
10.8 ND Rural & Public Health Conference – March 22-24, 2006 – Fargo
10.9 ND LTCA Conference – September 21-23, 2005 – Bismarck
10.10 ND Health Care Association Annual Meeting – September 28-30, 2005 – Bismarck
10.11 NCSBN Practice Breakdown Research Advisory Panel Meeting
10.12 Burleigh County Sheriff Department – June 1 & 2, 2005 – Hill & Kalanek
10.13 Medicare Reimbursement Issues, Pomeroy – June 3, 2005 – Kalanek
10.14 Administrative Rules Committee – July 19, 2005 – Kalanek
10.15 Budget Committee on Health Care – July 27, 2005 – Kalanek
10.16 National Academy for State Health Policy, Nashville, TN – August 7-9, 2005 – Bitz

Staff Presentations:

- 11.1 Delegating Effectively – SCCI – September 1, 2005 – Kalanek
- 11.2 NPA/Discipline/WIP – Medcenter One College of Nursing – August 29, 2005 - Bitz

**The meeting recessed for lunch from noon to 1:15 p.m. on July 21st. The meeting recessed for the day at 4:30 p.m.
The meeting reconvened at 8:30 a.m. on July 22, 2005 at the board office conference room.
The meeting adjourned at 10:30 a.m. on July 22nd**

Constance B. Kalanek, RN, PhD
Executive Director
Approved – September 15, 2005

**North Dakota Board of Nursing
Meeting Minutes – July 21-22, 2005**

NURSING EDUCATION LOAN AWARDS FOR 2005-2006

NAME	COLLEGE	AWARD
ASSOCIATE DEGREE		
Tiah Holte	DSU	\$450.00
Gay Mosbrucker	DSU	\$450.00
Susan Eback	Lake Region	\$450.00
Julie Sherman	Lake Region	\$450.00
Melissa Olsby	MN State Comm & Tech College	\$450.00
Shirley Coppin	ND State College of Science	\$450.00
Christine Coronato	ND State College of Science	\$450.00
Kelli Loff	ND State College of Science	\$450.00
Ashley Newton	ND State College of Science	\$450.00
Dawn Schoebert	ND State College of Science	\$450.00
Rhonda Vizenor	ND State College of Science	\$450.00
GRAND TOTAL **		\$4950.00
BACCALAUREATE DEGREE		
Jessica Winkler	Jacksonville University	\$1500.00
Traci Berg	Jamestown College	\$1500.00
Megan Broderick	Jamestown College	\$750.00
Videlle Hamilton	Jamestown College	\$750.00
Kris Jenson	Medcenter One	\$750.00
Kristina Koval	Medcenter One	\$750.00
Jessica Weigum	Medcenter One	\$750.00
Christine Shaffer	MN State University	\$750.00
Christine Nilson	Minot State University	\$1500.00
Beth Schall	Minot State University	\$1500.00
Deborah Vesey	Minot State University	\$1500.00
Brenda Collins	NDSU	\$1500.00
Dawn Cox	NDSU	\$1500.00
Sheila Friedt	NDSU	\$1500.00
Ashley Hanson	NDSU	\$1500.00
Kristi Krueger	NDSU	\$1500.00
Andrea Lee	NDSU	\$1500.00
Lisa Thompson	NDSU	\$1500.00
Jessica Clementich	University of Mary	\$750.00
Courtney Nelson	Univ of Mary	\$1500.00
Lori Wolff	Univ of Mary	\$750.00
Shirley Lill	UND	\$1500.00
Courtney Linghor	UND	\$1500.00
Leann Baklenko (Reapp)	Jamestown College	\$500.00
Jennifer Johnson (Reapp)	Jamestown College	\$500.00
Jaci Emineth (Reapp)	Medcenter One	\$500.00
Jean Smith (Reapp)	MN State Univ	\$500.00
Melissa Fettig (Reapp)	Minot State Univ	\$500.00
Denise Tollefson (Reapp)	NDSU	\$500.00
Lindsay Weidler (Reapp)	NDSU	\$500.00
Janel Eckroth (Reapp)	University of Mary	\$500.00
Judy Gertholz (Reapp)	University of Mary	\$500.00
Amy Solberg (Reapp)	University of ND	\$500.00
*****GRAND TOTAL		\$ 33,500.00

**North Dakota Board of Nursing
Meeting Minutes – July 21-22, 2005**

NAME	COLLEGE	AWARD
MASTERS DEGREE		
Melissa Fleck	Mount Marty	\$1000.00
Cammy Olson	University of Mary	\$2000.00
Sara Gebhardt	University of ND	\$2000.00
Brenda Rick (Reapp)	SD State Univ	\$800.00
Nancy Moore (Reapp)	Tri-College Univ	\$300.00
Danielle McPherson (Reapp)	University of Mary	\$900.00
JoAnn Almen (Reapp)	UND	\$900.00
Eileen Tabert (Reapp)	UND	\$900.00
GRAND TOTAL		\$8,800
DOCTORAL DEGREE		
Linda Shanta	Touro Univ	\$3500.00
Marlys Bohn	UND	\$3500.00
Jacqueline Mangnall	UND	\$3500.00
Cheryl Lantz	UND	\$1500.00
Deborah Townsend	UND	\$1500.00
Patty Vari	UND	\$1500.00
GRAND TOTAL		\$15,000.00